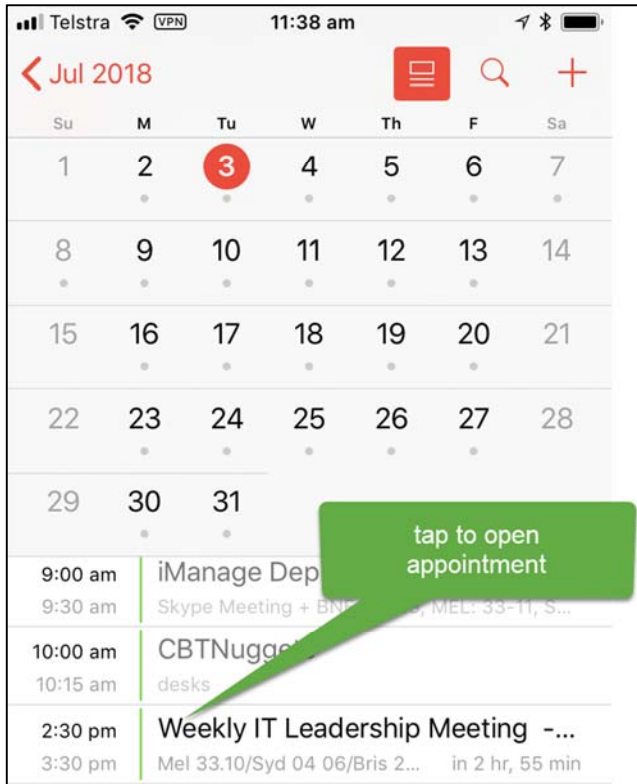


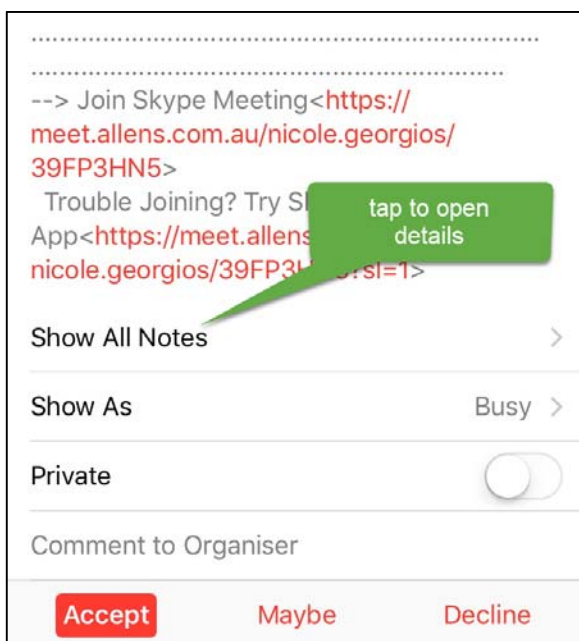
## Joining a meeting by dialling in (traditional teleconference)

### Open Calendar Appointment

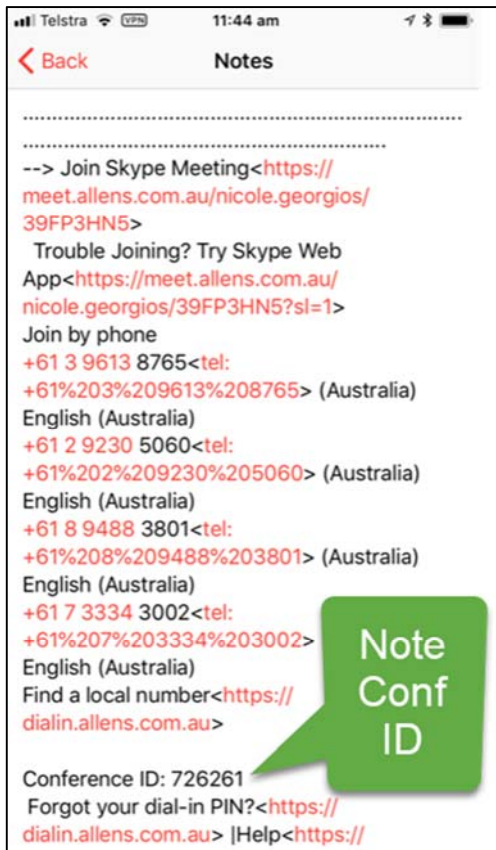
- 1 Open the Calendar app and tap on the applicable meeting:



- 2 Tap on **Show All Notes**.



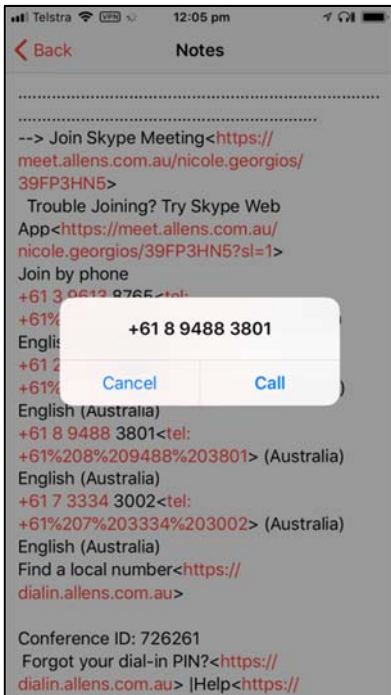
- 3 Take note of the **Conference ID** (to be entered when joining the conference)



- 4 Determine the applicable Australia number to call depending on state, or alternatively tap on the **Find a local number** link for international calling. Tap on the full number contained within < >



- 5 Tap on **Call**.



6 If you are a **participant**, tap on **Keypad** and enter the **Conference ID**, followed by **#**



If you are the **meeting leader**, tap on **Keypad**.

When prompted:

- enter the **Conference ID**.
- press \* (star)
- enter your **PIN**